AssetW**O**RKS

Standard Report Guide Employee Report Sampling

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Technical Support

AssetWorks provides several ways to connect with the Customer Support team. Be prepared to provide detailed information to the representative. If you are reporting an issue by email, include screen shots of your problem. This will provide the Customer Support representative with the information needed to respond quickly and effectively.

Customer Support is available Monday through Friday, 7:00 a.m. to 7:00 p.m., Eastern Time.

Telephone: 1-610-225-8300

Email: M5Support@AssetWorks.com

Website: <u>AssetWorks Community</u>

The support website can be used to open issues, subscribe to user groups and download documentation, as well as to access the latest AssetWorks news. For secure access to the website, contact Customer Support by calling the number above.

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1. Employee Course Summary

Training	Course Summary						Asset Solutions Division Report Printed: 5/19/2008 12:22:27PM By User: CSI
Course: CE -Cry	ostal Enterprise						
Employee No	Employee Name	Planned Date	Date Attended	Pass/ Fail	Score	Certificate No	Valid Until
Location: 1 - PO	OL						
1,6	test	8/4/2006		Ν			8/4/2007 12:00:00AM
Location: LIZLO	DC - Liz Testing Location						
3	New employ90	5/5/2005		Ν			5/5/2006 12:00:00AM
Location: N/A - t	test						
2	LUKAS	5/31/2005		Ν			5/31/2006 12:00:00AM
Location: NORM	IM - NORMANDIE COMPLEX MA	INTENANCE					
23423432	Rich Petty	8/4/2008	8/4/2006	P	A		8/4/2007 12:00:00AM
23423432	Rich Petty	7/19/2005	7/18/2004	P	A		7/18/2005 12:00:00AM

Default Report Title:	Employee Cou	rse Summary	Version:	23.0	DAF:	N	Multi-Currence	; y: N	Updated:	Feb 2023	
10ASP File:	Reports/Employee/EmpCourseSumParm.aspX		Report File: Reports/Employee/En					npCourseSum.rpt			
Filter File:	Reports/Emplo	yee/_TrainingCommonFilters.aspX	Export R	eport File:	n/a						
Purpose:	Lists all employ the certification	vees by training class, when they an is valid.	e schedule	d to take a	course,	whe	n it was actually	[,] taken, i	f they passed a	and how long	
Database Ta	ables	Group 1 Options		Grou	ip 2 Op	otion	S	F	ield Sort Opti	ons	
COMPANY_MAIN		Course ID	Nor	ne			No	one			
COURSE			Ass	igned Locat	tion		Er	nployee	Number		
DEPT_MAIN			Dep	artment			Er	nployee	Name		
EMP_MAIN			Job	Title			At	tend Dat	e		
EMP_MAIN_SUPER	(alias)		Unic	on			Pla	anned D	ate		
(alias – emp_main)			Sup	ervisor			Va	Valid Unit Date			
EMP_TRAINING			Atte	nded Date			Pa	ass / Fail			
LABOR_UNION			Plar			Ma	Mark				
LOC_GEN			Vali	d Unit Date			Ce	ertificate			
VENDOR			Pass / Fail				Va	Valid Until Date			
			Ven	dor Numbe	r						
	N/A										
Other Parameters:											
Default Selection Formula:											

2. Employee Training Transcript

	oyee Training Transcr	-					Asset Solutions Divi Report Printed: 5/19/2008 12:25:07PM By User: (
	NORMM - NORMANDIE COMPLEX M	AINTENANCE					
Course ID	yee: 23423432 - Rich Petty Course Title	Planned Date	Date Attended	Pass/	Score	Certificate No	Valid Until
				Fail			
LETEST	Testing Course Setup	4/28/2008		Ν			6/28/2008
DL	Driver License	1/4/2007	1/4/2007	P		11099818221	1/4/2008
TEST	Course Testing Configuration	9/30/2006	9/14/2006	Р			10/10/2006
Œ	Crystal Enterprise	7/19/2005	7/18/2004	Р	А		7/18/2005
ΞE	Crystal Enterprise	8/4/2008	8/4/2006	Р	А		8/4/2007
MSCD	Microsoft Certified Developer	7/14/2005	7/14/2005	Р	A		7/14/2006

Default Report Title:	Employee Tra	Version:	23.0	DAF:	Ν	Multi-Currency:	Ν	Updated:	Feb 2023			
ASP File:	Reports/Emple	Reports/Employee/EmpTrainingParm.aspX			Report File: Reports/Employee/EmpTraining.rpt							
Filter File:	Reports/Emple	Reports/Employee/_TrainingCommonFilters.aspX			Export Report File: n/a							
Purpose:	Listing by loca	Listing by location for each employee of the courses taken or will be taken, passed / failed and how long certification is valid.										
Database Tables		Group 1 Options		Group 2 Options			3	Field Sort Options				
COMPANY_MAIN		None	Emp	Employee Number			None	None				
COURSE		Assigned Location				Cours	Course ID					
DEPT_MAIN		Department				Cours	Course Description					
EMP_MAIN		Job Title					Attend	l Date				
EMP_MAIN_SUPER (alias)		Union				Planne	Planned Date					
(alias – emp_main)		Supervisor				Pass /	Pass / Fail					
EMP_TRAINING Ve		Vendor Number				Mark	Mark					
LABOR_UNION							Certifi	cate				
LOC GEN							Valid U	Jnit Da	ate			

EMP_TRAINING		Vendor Number			Mark
LABOR_UNION					Certificate
LOC_GEN					Valid Unit Date
VENDOR					
	N/A				
Other Parameters:					
Default Selection Formula:			·	,	

Filters

3. _TrainingCommonFilters

Filter Title: _TrainingCommonFilters.aspX Report Name(s) Filters			Version:	15.0.0	Updated:	January 2016	
		Filters	Tabl	le F	ield Name	LOV	Validation
Employee Course Summary		Employee Number	Emp_Main	Emp_N	0	LovEmployee.aspx	doesExist
Employee Training		Assigned Department	Dept_Main	Dept_N	0	LovUseDept.aspx	doesExist
		Assigned Location	Emp_Main	Locatio	n	LovLocation.aspx	doesExist
		Employee Status	Emp_Main	Status		LovStaticCode.aspx	doesExist
		Job Title	Emp_Main	Job_Tit	le	LovJobTitle.aspx	doesExist
		Shift	Emp_Main	Shift_C	ode	LovShift.aspx	doesExist
		Supervisor Number	Emp_Main_S	Super Emp_N	0	LovSupervisor.aspx	doesExist
		Union	Emp_Main	Union_I	No	LovUnion.aspx	doesExist
		Course ID	Course	Course	_ID	LovCourse.aspx	doesExist
		Course Description	Course	Descrip	tion		anyValue
		Vendor No.	Vendor	Vendor	_No	LovVendor.aspx	doesExist
		Attended Date	Emp_Training	g Attende	ed_Dt		isDateShortcut
		Planned Date	Emp_Training	g Planned	d_Dt		isDateShortcut
		Valid Until Date	Emp_Training	g Valid_U	Intil_Dt		isDateShortcut
		Course Mark	Emp_Training	g Mark			anyValue
		Pass / Fail Flag	Emp_Training	g Pass_F	ail_Fl	Yes / No	anyValue
		Certificate	Emp_Training	g Certifica	ate		anyValue

Updates

Release	Section	Description
24.3	All sections	Created new individual report guides to replace the previous all-inclusive guide for increased usability purposes.